

Appointment

From: Han, Linda (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=LINDA.HAN]
Sent: 3/22/2012 7:48:12 PM
Subject: RE: MA- ELC Second Quarterly Calls with Grantees

Start: 3/28/2012 3:00:00 PM
End: 3/28/2012 4:00:00 PM
Show Time As: Busy

From: Kludt, Patricia (DPH)
Sent: Thursday, March 22, 2012 3:38 PM
Cc: Brown, Catherine (DPH); Haney, Gillian (DPH); Han, Linda (DPH); Dunn, Ceci (DPH); McNamara, Ann (DPH)
Subject: RE: MA- ELC Second Quarterly Calls with Grantees

We will be in the Lobby conference room 11am- noon on Wednesday March 28th.

From: Kludt, Patricia (DPH)
Sent: Thursday, March 22, 2012 3:25 PM
To: 'Brathwaite, Wayne (CDC/OID/NCEZID)'
Cc: Brown, Catherine (DPH); Haney, Gillian (DPH); Han, Linda (DPH); Dunn, Ceci (DPH); McNamara, Ann (DPH)
Subject: RE: MA- ELC Second Quarterly Calls with Grantees

Let's tentatively go with the times next week. We will have the lab director, the surveillance director and myself there. If we can get one or two of the fiscal folks to join, I think we will be in good shape. Our public health vet looks free as well for both those times.

From: Brathwaite, Wayne (CDC/OID/NCEZID) [mailto:wsb2@cdc.gov]
Sent: Thursday, March 22, 2012 3:20 PM
To: Kludt, Patricia (DPH)
Cc: Haney, Gillian (DPH); Han, Linda (DPH)
Subject: RE: MA- ELC Second Quarterly Calls with Grantees
Importance: High

My apologies for any hardships this request may have presented. If necessary, we can schedule a call for the week of April 2nd. Please provide some optional dates/times during that week and I will adjust my schedule accordingly.

Thanks again.

Wayne

From: Kludt, Patricia (DPH) [mailto:patricia.kludt@state.ma.us]
Sent: Thursday, March 22, 2012 3:11 PM
To: Brathwaite, Wayne (CDC/OID/NCEZID)
Cc: Haney, Gillian (DPH); Han, Linda (DPH)
Subject: RE: MA- ELC Second Quarterly Calls with Grantees

With such short notice so far I can assemble one person from Epi, Lab and Surveillance at the following times. We may be able to bring more people in but have not heard back from everyone yet.

Option 1: Wednesday at 11am

Option 2: Friday at 2pm

From: Brathwaite, Wayne (CDC/OID/NCEZID) [mailto:wsb2@cdc.gov]
Sent: Thursday, March 22, 2012 11:49 AM
To: Kludt, Patricia (DPH)
Cc: DeMaria, Alfred (DPH)
Subject: MA- ELC Second Quarterly Calls with Grantees
Importance: High

Good morning Pat.

I would like to schedule the one hour (informal), **“ELC Second Quarterly Calls with Grantees”** that Alvin Shultz referenced at the 2012 ELC Annual Meeting. To reiterate, the purpose of these forums are to provide a mechanism for two way communications and discussions specific to the ELC Program. In addition, we would like to engage the Governance Team in these calls (when logistically possible). As outlined in the 2012 ELC Funding Opportunity Announcement:

“The required role of this Team is to work together to assure sufficient and appropriate oversight and integration of epidemiology, laboratory, and health information systems in your ELC planning and implementation, including integration of ELC-Program Components and ELC-ACA cooperative agreements.”

I have also attached a proposed agenda; please feel free to provide comments on its contents. The best

dates/times for our scheduling the one hour call are:

Monday, March 26th 10:00am to 11:00am;

Tuesday, March 27th 3:00pm to 4:00pm

Wednesday, March 28th 10:00am to 12:00 Noon; 2:00pm to 4:00pm

Thursday, March 29th 10:00am to 12:00 Noon; 2:00pm to 4:00pm

Friday, March 30th 11:00am to 12:00 Noon; 2:00pm to 3:00pm

Please provide two options (Option 1 and Option 2) of dates/times that you could be available, as we are trying to accommodate multiple grantees. Upon receipt of your reply, I will immediately confirm the date/times which are currently available, based upon your "options". I appreciate your patience and understanding as we try to make this as smooth a process as possible.

If you have any questions pertaining to this communication, please do not hesitate to call or contact me at the earliest convenience.

Thanks in advance

Wayne S. Brathwaite

ELC Program Advisor

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